



**RANI LAKSHMI BAI CENTRAL AGRICULTURAL UNIVERSITY**  
**Jhansi-Gwalior Road, Jhansi-284003**

(Established under the Rani Lakshmi Bai Central Agricultural University Act, 2014)  
Website : [www.rlbcu.ac.in](http://www.rlbcu.ac.in) Email- [registrar.rlbcu@gmail.com](mailto:registrar.rlbcu@gmail.com) Phone: 0510- 2730555

**Advertisement No: RLBCAU/02/2022**

**Dated: 05 August, 2022**

**RECRUITMENT FOR VARIOUS POSITIONS**

The Rani Lakshmi Bai Central Agricultural University (RLBCAU), Jhansi invites applications from eligible candidates in the prescribed application form in the regular/contractual following posts as per following details:

S. No.	Position	Level	Discipline	No. of Vacancies
1.	<b>First Comptroller</b>	14	On Deputation	01- UR
2.	<b>Teaching-Cum Research Associate</b>	(Contractual) As per University Norms	1.Forest Biology and Tree Improvement, 2. Forest Products & Utilization, 3. Genetics and Plant Breeding, 4. Floriculture & Landscaping	04 (One Each)
3.	<b>Junior Research Fellow</b> DBT Sponsored Project on "Characterization of Chickpea Germplasm Resource to Accelerate Genomics- assisted Crop Improvement"		Plant Pathology	01
4.	<b>Field Assistant</b> DBT Sponsored Project on "Characterization of Chickpea Germplasm Resource to Accelerate Genomics- assisted Crop Improvement"		-	01
5.	<b>Young Professional -II</b> NAHEP funded Project		Genetics & Plant Breeding	01
6.	<b>Project Assistant</b> DBT Sponsored Project on "Main streaming of sesame Germplasm for productivity enhancement through genomics assisted core development and trait discovery"		-	01

**QUALIFICATIONS**

**1. First Comptroller:**

**Pay Scale:** Level 14 in 7 CPC Pay Matrix (Rs. 37400-67000 + AGP Rs. 10000) + allowances.

**Educational Requirements:** A post-graduate degree with at least 55% of marks or its equivalent grade from a recognized University/Institute.

**Experience Requirements:**

i) At least 15 years of experience as Lecturer/Assistant Professor in the AGP of Rs.7000/- and above or with 8 years of service as Reader/Associate Professor or its equivalent in the AGP of Rs.8000/- and above along with experience in educational administration

or

ii) Comparable experience in research establishment and / or other institutions of higher education.

or

iii) 15 years of administrative experience of which 8 years shall be as Deputy Registrar (Finance) or an equivalent post (in pay scale of Deputy Registrar with AGP of 7600).

**Desirable Qualifications:** Persons possessing Master's degree in Business Administration (Finance)/

Commerce or possessing CA/ ICWA qualification or passing of SAS or its equivalent service examination of central/state government. Persons with relevant administrative experience and good working knowledge of rules & regulations of Central Government/ University R & D institution relating to accounts/audit, service conditions and related financial matters, proven leadership qualities, adaptability, flexibility and ability to work as a team manager.

**Maximum Age Limit:** Preferably below 55 years. However, the applicant should not be more than 58 years as on 1<sup>st</sup> July, 2022.

**General Information:** As per provisions in section 43 (b) of the Rani Lakshmi Bai Central Agricultural University Act-2014, the first Comptroller shall be appointed by the visitor for a term of 3 years, subject to the date of superannuation being 62 years.

## **2. Teaching-Cum- Research Associate:**

**Emoluments:** 54000 + HRA

**Age:** Not more than 40 years for male and 45 years for female candidates as on 01.07.2022

### **Essential Qualification**

**Forest Biology and Tree Improvement:** B.Sc. Forestry (4yr degree), M.Sc. and PhD Forestry with specialization in Forest biology & Tree Improvement/ Tree improvement/Forest genetic resources

**Forest Products & Utilization:** B.Sc. Forestry (4yr degree), M.Sc. and PhD Forestry with specialization in Forest products & utilization/ wood Science & Technology / Medicinal Aromatic plants

**Floriculture & Landscaping:** B.Sc. Horticulture/Agriculture (4yr degree), M.Sc. and PhD in Concerned Discipline.

**Genetics and Plant Breeding:** B.Sc. Agriculture (4yr degree), M.Sc. and PhD in Concerned Discipline

## **3. Junior Research Fellow:**

**Emoluments:** 31000 + HRA

**Age:** Not more than 35 Years as on 01.07.2022

**Essential Qualification:** MSc in Plant Pathology with four-year bachelor's degree from recognized University

**Desirable Qualification:** PhD in Plant Pathology, Experience of Working in Field crops and data analysis using statistical software.

## **4. Field Assistant:**

**Emoluments:** 18000 + HRA

**Age:** Not more than 40 Years as on 01.07.2022

**Essential Qualification:** Graduate in Agriculture / Basic Sciences with working experience on Agricultural crops.

## **5. Young Professional -II**

**Emoluments:** 25000 Fixed

**Age:** Not more than 40 Years as on 01.07.2022

**Essential Qualification:** Post Graduate in Genetics and Plant Breeding with working knowledge

## **6. Project Assistant**

**Emoluments:** 20000 + HRA

**Age:** Not more than 40 Years as on 01.07.2022

**Essential Qualification:** Graduation BSc (Biology)/B. Tech. in Biotechnology/ BSc (Ag) Hons.

**Desirable Qualification:** Experience of Working in Field crops and Knowledge of Computer and Candidates with higher degree will be preferred

**Note:** The dates of walk-in-Interview for the post of Teaching-Cum-Research Associate, Junior Research Fellow, Field Assistant, Project Assistant and Young Professional-II will be displayed on University Website in due course of time.

**Section 10:** Relaxation of age and experience

i) The statutory provision for relaxing of age, experience etc. prescribed in case of the candidates belonging to

*SC/ST/OBC/PwD or any other category will be made applicable to them as per UGC/ Govt. of India norms. A certificate to this effect in the format as prescribed by the Govt. of India issued from the competent authority should be attached with the prescribed application form. Wherever, relaxation of qualification including percentage of marks is permitted under the UGC/ Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee as per relevant Govt. of India rules.*

- ii) In addition to above, Board of Management may relax age limit and experience in respect of women candidates, employees of Rani Lakshmi Bai Central Agricultural University, Employees of the Central Government/ State Government/ Agricultural Universities / Central autonomous bodies/ organizations/ Institutions/ Public Sector Undertakings etc.*
- iii) Period spent on working against any post in the project/scheme or on contract in Rani Lakshmi Bai Central Agricultural University, Agricultural Universities / Central Government/ State Government/Central autonomous bodies/ organizations/ Institutions/ Public Sector Undertakings etc. including broken period of service rendered as indicated above up to a maximum period of five years may also be taken into account for the purpose of age relaxation/experience for appointment in regular establishment provided that one stretch of such service is for more than six months in an academic session.*

Closing date for receipt of applications will be **04 September, 2022**. In case of candidates residing and posted in Lahaul and Spiti districts and Pangri sub division Chamba district of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep, Minicoy and Amindivi Islands, States/Union Territories in the North-Eastern Region, Laddakh Division of J&K State, Sikkim, last date will be **19 September, 2022**.



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**A. GENERAL INSTRUCTION TO CANDIDATES**

1. The candidate must be a citizen of India.
2. A separate application form must be submitted for each post/item in the advertisement.
3. Applicants must apply on the prescribed application form available on University Website ([www.rlbcau.ac.in](http://www.rlbcau.ac.in)). Applications received in any other form will be rejected.
4. **Before filling-up the Application Form, the candidates are advised to read General/Special Instructions, Essential Information and other important conditions carefully.**
5. Application Form, downloaded from the University website [www.rlbcau.ac.in](http://www.rlbcau.ac.in), complete in all respects and duly supported with attested copies of all certificates/testimonials obtained by the candidate should reach **the Registrar, Rani Lakshmi Bai Central Agricultural University, Gwalior Road, Jhansi-284003** before last date of receipt. Applicant should necessarily indicate his/her telephone/cell phone number/e-mail address and also invariably intimate to the University about any change in the correspondence or permanent/ residential address.
6. The candidate on deputation/ Foreign Service should get his/her application forwarded from his/her parent office under intimation to office in which he/she is on deputation/Foreign Service.
7. Applicant from abroad may indicate the approximate date of his/her return to India.
8. In case of selection of in-service candidates, their services shall be regulated in accordance with the statutory provisions of the University as are in vogue or as may come into force from time to time.
9. Applications, which are incomplete/not on the prescribed, form/received after the due date/received without the prescribed application fee shall not be considered. The University shall not be responsible for any postal delay or loss in transit.
10. The University reserves the right to fill or not to fill up all or any of the posts without assigning reason thereon.
11. The crucial date for determining the age limit of candidates for each post will be as on **01-07-2022**.
12. Applications should be submitted in the prescribed proforma strictly typed/hand written. Candidates before applying for the post(s) must satisfy that they are eligible to apply and fulfill the criteria / essential qualification / age etc. prescribed for the post (s). Candidates not fulfilling the requisite eligibility requirements prescribed here-in-above, as on the last date of receipt of Application Forms, need not to apply. If any information furnished by the candidates is found false at any stage, his/her appointment will be cancelled.
13. Candidates are advised to send their applications by speed/registered post addressed to **the Registrar, Rani Lakshmi Bai Central Agricultural University, Gwalior Road, Jhansi - 284003**.
14. Applicants are advised to super-scribe the words (in capital letters) "**APPLICATION FOR THE POST OF \_\_\_\_\_**" at the top of the envelope containing the Application Form.
15. Closing date for receipt of applications will be **04 September, 2022**. In case of candidates residing and posted in Lahaul & Spiti Distt & Pangri sub division Chamba Distt of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep, Minicoy and Amindivi Islands, States/Union Territories in the North-Eastern Region, Laddakh Division of J&K State, Sikkim, last date will be **19 September, 2022**.
16. RLBCAU is an autonomous organization. The service conditions of the appointee(s) shall be governed in accordance with the Statutes and Rules of the University as are in force with amendments or as may come into force from time to time, together read with the provisions of Government of India Rules.
17. It will be open to the University to consider names of suitable person(s) (who may not have applied for the post in response to this Advertisement) for the posts advertised here-in- above.
18. The University will not be responsible for any postal delay. Applications received after expiry of the last date will not be considered and entertained at all.
19. Persons employed may be posted/ transferred to any Institution within the jurisdiction of the RLB Central

Agricultural University.

20. Any interim enquiry regarding applications will not be entertained.
21. Candidate is advised to visit the University website [www.rlbcau.ac.in](http://www.rlbcau.ac.in) regularly for updates (Corrigendum or Addendum or Cancellation to this advertisement). They may also be communicated through their registered e-mail address. No other form of communication will be used.
22. Canvassing in any manner shall lead to disqualification.
23. **The University reserves the right to:**
  - a. Withdraw any advertised post(s) under any category at any time without assigning any reason thereof.
  - b. Draw reserve panel(s) against the possible vacancies in future;
  - c. To fix criteria for screening the applications so as to reduce the number of candidates to be called for interview;
  - d. Relax the age/qualifications/experience at its discretion.
24. Only the candidates short listed by the Screening Committee will be called for interview by determining the ratio between the number of vacancies and number of candidates. The ratio shall not normally exceed 1:20 maximum and minimum ratio shall not be less than 1:3 for each post subject to the condition that a minimum of 60% marks in the screening is secured by the candidate to be eligible for the interview call for all above mentioned posts. The screening will be done on the basis of a score card prescribed for each post (Annexure- I). The weightage to score card marks and interview will be in the ratio of 70: 30 for the post of Dean.
25. Call letters to attend the interview will be sent to the shortlisted candidates **by e-mail only**. No Correspondence will be made with applicants who are not shortlisted/not called for interview. Therefore, the candidates are advised to check the University Website and their e-mail regularly.
26. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, mode of selection, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
27. The following categories of persons shall not be eligible to apply for any position in the University:
  - i) Who has been convicted by any Court of Law or any criminal proceedings are pending against him;
  - ii) Who has entered into or contracted a marriage with a person having a spouse living;
  - iii) Who, having a spouse living, has entered into or contracted a marriage with any person? Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules;
  - iv) Who is not a citizen of India; and
  - v) Any other category of person disqualified for appointment by the Government of India/UGC from time to time.
28. Instructions for Completion of Part-B
  - a. The candidates are advised to carefully go through the details of Score Card and the "Information for the candidates" relevant to the post applied for.
  - b. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
  - c. Each parameter mentioned in Part-B carries a certain weightage of marks. The Screening Committee will go through the application for evaluation and award of scores. Hence, the candidates are instructed to fill them legibly or even type on separate sheets.
  - d. Any other information: May include any significant contribution relevant to the post applied for or not covered elsewhere. In case of candidates dealing with work related to coordination/ facilitation, significant contributions can be given here for evaluation against other parameters explained above.
  - e. Providing any false information or claim may render the candidate liable to action as deemed fit by the University including disqualification of candidature.

## **B. SPECIAL INSTRUCTIONS/CLARIFICATIONS**

1. **MINIMUM ESSENTIAL QUALIFICATIONS:** All applicants must fulfill the essential requirements of the post and other conditions as stipulated in the advertisement and are further advised to satisfy themselves, before applying, that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice with respect to minimum eligibility will be entertained.

**NOTE-I:** The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

**NOTE - II:** In the event of number of applications being large, the University will adopt short-listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:

- a. On the basis of Desirable Qualification (DQ) or any one or all of the DQs if more than one DQ is prescribed;
  - b. On the basis of higher educational qualifications than the minimum prescribed in the advertisement;
  - c. On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement;
  - d. By counting experience before or after the acquisition of essential qualifications; and
  - e. Or any other criteria as Screening Committee decide.
2. The direct recruitment to the above-mentioned posts in the University shall be on the basis of merit through all India advertisement and selections by the duly constituted Selection Committees.
  3. The candidates from Non-Government organizations are required to submit form-16 for claiming their monthly emoluments in support of their claimed experience.
  4. As per act, statutes and rules of the university, the appointing authority for all regular posts is Board of Management of the University.
  5. Candidates applying for a post must ensure that they fulfill all the eligibility criteria on the last date of receipt of application. If on verifications at any time before or after the interview or appointment, it is found that they do not fulfill any of the eligibility criteria or it is found that the information furnished is false or incorrect, their candidature will be cancelled.
  6. All appointments made shall be provisional and subject to verification of certificates through proper channels. The University shall verify the documents and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found at any point of time that any documents / information submitted by the candidate is false or the candidate has suppressed any relevant information, the services of the selected candidate shall be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Panel Code for production of false certificates.
  7. Any type of corrigendum/addendum/amendments/notice/updation etc. related to this advertisement shall be uploaded on university websites [www.rlbcu.ac.in](http://www.rlbcu.ac.in) only. Further, the university will not send any further information/call letters by post/newspapers. RLBCU will not be responsible for invalid/wrong e-mail ID and Mobile No. mentioned by the candidates. Therefore, it is the responsibility of the candidate to mention correct contact details and regularly check their e-mail, SMS and RLBCU website: [www.rlbcu.ac.in](http://www.rlbcu.ac.in) for updates.
  8. Mere fulfilling eligibility conditions will not entitle any candidate to be called for interview. Stringent criteria will be applied for shortlisting the candidates. The University reserves the right to place reasonable limit on the total number of candidates to be called for interview.
  9. This advertisement contains department/discipline wise vacant positions. However, each department/discipline may require a particular specialization, therefore, the university reserves the right to shortlist/select candidates as per requirement of specialization/research area.
  10. Candidates who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificate", issued by the Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will be rejected. However, the persons who have acquired Ph.D. degree from Foreign University through nomination by MHRD's foreign scholarship programme will be exempted from the Equivalency Certificate.
  11. All the qualifications and experience will be counted up to the last date of applications. Any additional qualification and experience acquired after the closing date will not be taken into account at the time of screening/selection.
  12. The University reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the university either to fill or not to fill the post and the decision of the university in this regard will be final.
  13. The University may increase or decrease number of advertised posts without prior notice.
  14. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant.
  15. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
  16. Higher initial pay may be considered for exceptionally qualified and deserving candidates if recommended by the selection committee.
  17. Applicants not found suitable for higher positions may be considered for lower position in the same area of

specialization.

18. The reservations/relaxations to SC/ST/OBC/PWD/EWS candidates will be provided as per the existing Govt. of India/UGC rules. The SC/ST/OBC/PWD/EWS candidates must upload and attach the relevant certificate as per format prescribed by the Government of India. OBC certificate (Non Creamy Layer) and EWS certificate should be issued on or after 01.07.2019. If the relevant certificates for respective reserved categories are not uploaded with the application, the application shall be rejected.
19. A candidate belonging to any reserved category who desires to be considered for any unreserved post also besides the posts under reserved category, will have to submit separate forms for unreserved posts and reserved posts.
20. Any candidate belonging to SC/ST/OBC/PWD, who wish to apply for any unreserved post, will not be given any relaxation of marks (10th/12th/Degrees/Diploma/NET etc.) and age etc.
21. In case the applicant wants to claim benefits under the PwD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be attached with the application.
22. The process of selection may be by a presentation/ seminar/interview or a combination thereof.
23. It is the responsibility of the candidate to assess his own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc. In case the candidate who do not meet the minimum eligibility criteria and still apply will do so at their own risk and cost. Please note that the university is not responsible for incorrect entries and fee once paid will not be refunded in any circumstances.
24. The University will not send any information by post. RLBCAU will not be responsible for any loss of e-mail sent, due to invalid/wrong email ID mentioned by the candidates or for delay/ non receipt of information related to call letter for document verification/interview etc. Therefore, it is the responsibility of the candidate to provide correct email ID & Mobile No. and regularly check email, SMS and website: [www.rlbcu.ac.in](http://www.rlbcu.ac.in) from time to time.
25. Separate application (along with application fee) should be filled for each post applied for.
26. Any change of address from the one given in the application form should be communicated to the university.
27. The salary of retired/superannuated persons, if selected, will be fixed as per UGC letter No. F.71-6/2012(CU) Dated 03.04.2013 i.e. after deducting pension from last pay drawn.
28. The applicants serving in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Organizations submit their application through proper channel. However to avoid delay they may send the advance copy. The candidate who do not apply through proper channel must submit NOC from their employer at time of Interview, failing which their candidature will not be considered.
29. In case of in-service candidates from private sector, relieving letter from the employer at the time of joining must be submitted.
30. The age of the superannuation for all the posts is as per UGC norms.
31. The university employees are covered under "National Pension System" introduced by the Government of India. Those who are appointed on deputation, payment of both leave salary and pension contribution will be as per rules.
32. Candidates shall have to produce original documents at the time of appearing in interview.
33. The University reserves the right to place the curriculum vitae of any person for any post for the consideration of selection committee; to consider "in-absentia" or interview through "Video Conferencing".
34. After the interview in case of selections the appointment will be provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to SC/ST/OBC (non-creamy layer)/PWD/EWS is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate.
35. The University will get verified all the certificates in support of qualification, experience etc. submitted by candidates, from the issuing authority. If any document is found to be false/ fake/ incorrect/ mollified at any stage of verification before or after appointment, the document in question shall be summarily rejected and action may be initiated against the candidate for this misconduct including rejection of his/her candidature which shall lead to termination of his/her appointment, if already appointed.
36. The appointment of a fresh candidate will be subject to police verification. In case, the report of the police with regard to his/her conduct, character, antecedent etc. is not found to be satisfactory, the provisional appointment shall be withdrawn/cancelled/terminated forthwith without notice.
37. The candidate shall attend the interview at the designated place and time at his/her own expenses. However, the outstation candidates belonging to the SC/ ST/ PwD categories shall be reimbursed to and fro rail fare (sleeper class) for self only for attending interview. In case any station is not connected by rail,

ordinary bus fare (shortest route) shall be paid on production of ticket. However, fare for first 30 KM of the journey shall not be reimbursed. The above-mentioned concessions shall not be admissible to those SC/ ST/ PwD candidates who are already in Central/ State Government Service/ or holding any other employment.

38. In case of any disputes, any suites or legal proceedings against the University in regard to this recruitment, the territorial jurisdiction shall be restricted to the Courts in Uttar Pradesh at District Court at Jhansi and High Court at Prayagraj.

**Registrar**  
[registrar.rbcau@gov.in](mailto:registrar.rbcau@gov.in)





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**APPLICATION FORM FOR THE POST OF COMPTROLLER**

Advertisement No.....Date .....  Post Applied for .....	<i>affix your latest          photograph and sign          across</i>
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**1. Personal details: Use CAPITAL LETTERS and write clearly**

<b>Name</b>						
<b>Date of Birth</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>	<b>Age as on date of advertisement</b>	<b>Year</b>	<b>Month</b>
<b>Place of Birth</b>	<b>City / Village</b>			<b>State</b>	<b>Country</b>	
<b>Father's Name</b>						
<b>Mother's name</b>						
<b>Nationality</b>	<b>Gender</b>			<b>Category</b>		<b>Marital Status</b>
	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender			<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> General		<input type="checkbox"/> Single <input type="checkbox"/> Married

If differently abled, indicate the relevant particulars	Yes/ No	Percentage of disability	Sl. No. of proof of enclosure
a. Blindness or low vision:			
b. Hearing impairment:			
c. Locomotor disability or cerebral palsy (includes all cases of Orthopedically handicapped)			

**2. Educational Qualifications:** Attach self-attested photocopy of marks sheet & degree of each examination

	Name of the Board /University	Year	Marks Obtained	Maximum marks	%age of marks or CGPA	Division	Subjects studied
Matriculation (10 <sup>th</sup> )							
Higher Secondary /(10+2)							
Bachelor's degree							
Master's degree							
M.Phil. in							
Ph. D. in							
Any other exam passed							

**3. Past Work Experience:** (Please start from first appointment to the present position). Add additional rows, if needed.

Post held	Pay Scale/ Band	Basic Pay p.m. + GP/AGP	Gross Salary p.m.	Employer (Name & address of the Organization)	Experience			Nature of Assignment
					From	To	Total Experience in Years/ Months	

Your important / unique contribution(s) in the previous assignment?

**4. Details of the Training Programmes attended:**

Name of the Programme	Year	Duration (in days)	Organising Institution

**5. Details of the Management Development Programmes attended:**

Name of the Programme	Year	Duration (in days)	Organising Institution

**6. Details of the Orientation Programmes / Training Programmes / Workshops**

Name of the Programme	Year	Duration (in days)	Organising Institution

**7. Details of the Refresher Programmes attended:**

Name of the Programme	Year	Duration (in days)	Organising Institution

**8. Involvement in Research & Publications, if any:**

Publications	Number	Publisher/ Journal	Communicated
Books			
Research Papers			
Articles			
Others			
<b>Research Projects undertaken</b>			
Major Research Projects Completed			
Major Research Projects ongoing			
<b>Research Supervisions</b>			
No. of Ph.Ds produced			
No. of Candidates enrolled for Ph.D			
<b>Participations in Seminars / Conferences/ Workshops</b>			
No. of Papers presented in a national Seminars/conferences			
No. of Papers presented in a international Seminars/conferences			

**9. Any other Experience of Administrative work, if any (please furnish details) :**

Capacity	Nature of work	Duration in years

**10. Key Achievements/ any other Information/ Qualifications considered to be relevant to the post applied for:**

**11. References: Please provide names of three persons who are not related to you and are familiar with your work / professional experience / accomplishment:**

	1	2	3
<b>Name and Address</b>			
<b>Contact Address</b>			
<b>Email:</b>			
<b>Phone (landline)</b>			
<b>With STD Code:</b>			
<b>Mobile Phone no.</b>			
<b>Fax with STD code</b>			

**12. Have you ever been punished during your studies at College/University? (Yes/No):**

**13. Have you ever been punished during your service or convicted by a court of law? (Yes/No):**

14. Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? (Yes/No) :

15. Do you have any case pending against you in any court of law? (Yes/No) :

16. Contact Details of the Applicant:

Address for Correspondence		Permanent Address	
Name:		Name:	
House No:		House No:	
Street:		Street:	
City:		City:	
State:		State:	
Pin Code:		Pin Code:	
Email:		Email:	
Phone No. (With STD Code)		Phone No. (With STD Code)	

### 17. Declaration

I, \_\_\_\_\_ son/daughter of \_\_\_\_\_ hereby declare that all the particulars given in this application form are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant

\_\_\_\_\_  
Name in Capital letters

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Note:**

1. Unsigned application is liable to be rejected and no correspondence will be entertained.
2. The University shall not be responsible, if any column is not filled up properly and legibly.

## 18. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer, failing which application is liable to be rejected.)

### Forwarded to the Rani Lakshmi Bai Central Agricultural University, Jhansi- Gwalior Road, Jhansi - 284003

The applicant Dr./Mr./Mrs/Ms. \_\_\_\_\_, who has submitted this application for the post of Registrar in the Rani Lakshmi Bai Central Agricultural University, Jhansi, has been working in this organization namely \_\_\_\_\_ as \_\_\_\_\_ (name of the post), in a temporary / contract/ permanent capacity with effect from \_\_\_\_\_ in the Scale of Pay/Pay Band of Rs. \_\_\_\_\_. He /She is drawing a basic pay of Rs. \_\_\_\_\_. His / Her next increment is due on \_\_\_\_\_.

Further, it is certified that no disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his / her application being considered by the Rani Lakshmi Bai Central Agricultural University, Jhansi.

(Signature of the forwarding officer)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Seal)

## 19. Checklist of Documents Enclosed

Sl. No	Documents	Tick (√)
1.	Matric / Secondary / High School (10 <sup>th</sup> Class) Marks Sheet	
2.	Matric / Secondary / High School (10 <sup>th</sup> Class) Certificate	
3.	Sr. Secondary / Intermediate (12 <sup>th</sup> Class) Marks Sheet	
4.	Sr. Secondary / Intermediate (12 <sup>th</sup> Class) Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelors' Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M. Phil. Marks Sheet	
10.	M. Phil Degree	
11.	Ph. D. Degree	
12.	Experience Certificate(s) from previous employers:	
13.	Endorsement from the present employer	
14.	DD for the application fees (in original)	
15.	SC / ST / OBC / Handicapped Certificate	
16.	Others, if any:	



# RANI LAKSHMI BAI CENTRAL AGRICULTURAL UNIVERSITY

Jhansi-Gwalior Road, Jhansi-284003

(Established under the Rani Lakshmi Bai Central Agricultural University Act, 2014)

Website: [www.rlbcau.ac.in](http://www.rlbcau.ac.in) Email- [vcrlbcau@gmail.com](mailto:vcrlbcau@gmail.com)

## APPLICATION FORM FOR THE POST OF TEACHING –CUM- RESEARCH ASSOCIATE / JRF / PROJECT ASSISTANT / FIELD ASSISTANT / YOUNG PROFESSIONAL-II

1. Post applied for: .....

2. Personal details: Use CAPITAL LETTERS and write clearly

(i) Name: .....

(ii) Father's name: .....

(iii) Date of Birth: .....

(iv) Age as on 01.07.2022: .....

(v) Gender: ..... Category: .....

(vi) Marital Status: .....

3. Educational Qualifications: Attach self-attested photocopy of marks sheet and degree of each examination passed.

	Name of the Board /University	Year	Marks Obtained	Maximum marks	%age marks or CGPA	Division	Subjects studied
Matriculation (10 <sup>th</sup> )							
Higher Secondary /(10+2)							
Bachelor's degree							
Master's degree							
M.Phil. in							
Ph. D. in							
Any other exam passed							

4. Work Experience: (Please start from first appointment to the present position). Add additional rows, if needed.

Post held	Pay Scale/ Band	Basic Pay p.m. + GP/AGP	Gross Salary p.m.	Employer (Name & address of Organization)	Experience			Nature of Assignment
					From	To	Total Experience (Years/Months)	

5. Involvement in Research & Publications, if any:

Publications	Number	Publisher/ Journal	Communicated
Research Papers			
Articles			

Book Chapters			
Others			
Participations in Seminars / Conferences/ Workshops			
Papers presented in a National/International Seminars/ conferences			

**6. Contact Details of the Applicant:**

<b>Address for Correspondence</b>	
<b>Name:</b>	
<b>House No:</b>	
<b>Street:</b>	
<b>City:</b>	
<b>State:</b>	
<b>Pin Code:</b>	
<b>Email:</b>	
<b>Phone No.</b> (With STD Code) <b>/ Mobile No.</b>	

**Signature of candidates**